

## Logout

After you have completed all of your transactions for a particular session in ECF, exit from the system by mouse-clicking the “*Logout*” button circled in the example below.

Properly exiting or “logging out” of the CM/ECF system will prevent unauthorized users from accessing your browser in your absence while your login is still active. For example, since the time-out setting for NDFL CM/ECF logins has been set to one (1) hour, inappropriately closing your browser without exiting from the CM/ECF system itself after 30 minutes of work time will give an unauthorized user the remaining 30 minutes to reenter CM/ECF under your login name without the need of a password.



Never close an ECF session by clicking on the closing icon located at the top right of the browser window as that action will not deactivate your account access until the system has time out your login and password after 1 hour.